



# Abertay University

## BURSARY GUIDANCE

### SCHOLARSHIP DETAILS

Name of Bursary	The Harris Montrose Bursary 23-24
Decision Making Panel <i>Decision panel members may access your student record and utilise their knowledge of your academic performance as part of the decision making process.</i>	A representative from : Recruitment A representative from : Advisory A representative from : School (if relevant)

### BURSARY BACKGROUND AND INFORMATION

The Harris Montrose Bursary was established in 2022 thanks to the generosity of Professor R O Harris and his sister Ms Audrey Harris. The Bursary has been created to provide support to students from Montrose wishing to study an undergraduate degree course at Abertay University. The bursary, of up to £5,000 per year (provided as two instalments annually) will be available to the successful student for the duration of their studies.

### ELIGIBILITY CRITERIA

To be considered for this bursary applicants must meet **all** of the following criteria:

- Be commencing a four-year undergraduate course at Abertay for the first time in September 2023
- Be a resident of Montrose or its environs.
- Be able to demonstrate a financial need for support in the application form
- Be able to show that their academic grades have improved throughout their degree or that they have had consistently high marks in each year of study
- Be willing to meet the award conditions set out below

### WHAT KIND OF FUNDING IS AVAILABLE?

Up to £5000 per year of study. The award will be made in two instalments October and February, per year of study

## AWARD CONDITIONS

Applicants must be willing and able to meet the following award conditions if successful:

1. <i>To submit a short report about your experience undertaking your chosen opportunity</i>
2. <i>To write a Thank You letter addressed to the Award Donor within 4 weeks of accepting the award</i>
3. <i>To give permission for elements of your report/Thank You letter to be quoted for promotional materials</i>
4. <i>To meet with the Donor at the Donors request</i>
5. <i>To take part in promotional activity relating to this Award</i>
6. <i>To provide receipts related to your opportunity costs if requested</i>
7. <i>To write a yearly update on your progress at Abertay University</i>

## APPLICATION DEADLINES

Applications must be submitted by the deadline with all applicable evidence as outlines within the application form. Incomplete applications will not be considered.

**Deadline: 6<sup>th</sup> October 2023**

## HOW CAN I APPLY?

Applications may be downloaded and completed on a device or printed and completed by hand. A typed signature may be accepted where the application has been completed electronically.

Applications must be submitted with the **supporting evidence** detailed in the application form.

## APPLICATION SUBMISSION

Completed applications and evidence should be submitted to **the Advisory Service by email**.

**Email Address:** [advisory@abertay.ac.uk](mailto:advisory@abertay.ac.uk)

You will receive an automated response to confirm your email has been received. Please take this as confirmation of receipt.

Should you experience any difficulties scanning your application or evidence please contact SEZ for support.

## APPLICATION QUERIES AND ASSISTANCE

Staff in the Advisory Service can offer support and guidance with the application process including:

- Feedback on the first draft of your personal statement by email

- Application checking face to face
- Advice on where to look for opportunities
- Eligibility queries for awards that we administer
- Evidence queries

## WHAT HAPPENS NEXT?

All applicants will be notified of the outcome of their application by email at the earliest opportunity and usually within 2 weeks of the deadline unless otherwise stated.

Students are responsible for making sure their application forms are complete and that the supporting evidence meets the application criteria. **Incomplete applications will not be considered.**

### The Advisory Service

Student Services | Bernard King Library | Abertay University  
Bell Street | Dundee | DD1 1HG

Student queries and drop in times: Abertay Connect  
<https://abertayconnectservices.abertay.ac.uk/home.html>

Applicant queries: [advisory@abertay.ac.uk](mailto:advisory@abertay.ac.uk)  
T: 01382 308833 (SEZ Helpdesk)

