



Thank you for your donation to Abertay University - it is greatly appreciated!

Please return this form to: Freepost RTKS-XLEY-CLGY, Alumni & Development Office, Abertay University, Kydd Building, 40 Bell Street, Dundee, DD1 1HG

Name:

Address:

Postcode:

Email: Phone No:

I am interested in making a bequest to Abertay. I wish to donate shares.

Gift Aid Declaration – making your gift worth more

I wish **Abertay University** to treat all donations I make on or after the date of this declaration as Gift Aid donations.

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify.

Please sign this form only if you were a UK taxpayer on the date the donation was made.

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Signed: Date of Declaration:

Please notify **Abertay University** if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on income and/or capital gains. If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

Making a Regular Gift by Direct Debit

I would like to give £..... each month/quarter/year starting on the / /



Instruction to your Bank/Building society to pay by Direct Debit

Bank/Building Society:

Bank/Building Society Address:

Postcode:

Name(s) of Account Holder(s):

Bank Sort Code: - - Account No:

Signature(s): Date:

Making a Single Gift

Please Direct my Gift to:

- I would like to make a single gift of: £.....
- I enclose a cheque or charities Aid Foundation (CAF) voucher made payable to 'Abertay University'
- I wish to make a single donation by credit card and authorise you to debit my Visa/Access/Mastercard/Maestro (Delete as appropriate).

- Where the need is greatest (Unrestricted)
- Scholarships and Bursaries
- Student and Campus Facilities
- My own preference:
- Please tick if you wish to remain anonymous

Cardholders' name as appears on the card:

Card Number:

Security Number: (last 3 digits on reverse of card)

Start date: \ Expiry date: / Issue No: (where applicable)

Signature:

The Abertay University is a charity registered in Scotland, No: SC016040.

Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Abertay University will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Abertay University to collect a payment, confirmation of the amount and date

will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by Abertay University or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Please also send a copy of your letter to us.

Please detach the Direct Debit guarantee form and keep for your records