



Abertay University

11 September 2014

By email to: [REDACTED]

Dear [REDACTED]

I refer to your Freedom of Information request received on 18 August 2014 about IT information.

I can confirm that the University holds all of the information requested and is releasing this to you in full.

The University's Response

I am writing to request a Freedom of Information regarding the following -

How many staff are based across your organisation?

582 permanent staff as at 31st July 2014.

How many staff are based within your IT Department?

62 in Information Services.

Please provide an organisational chart for both IT and the wider organisation showing all individuals with Management responsibilities together with number of direct reports?

Please refer to the University's Publication Scheme webpages for organisational diagrams, at:

<http://www.abertay.ac.uk/foi/governance/>

Where information is otherwise available, the University is not required under the Freedom of Information (Scotland) Act 2002 (FOISA) to provide it in response to an information request: please refer to section 25.

There is no single organisational chart for IT staff within Information Services.

(There is no obligation on the University under FOISA to create new information specifically to answer an information request if it does not otherwise exist as at the date of receipt of the request. Information not held under s17 of FOISA.)

The budget spent on staff development for internal training and also via external training providers in the budget year 2013/2014? Please reflect both IT specific budget and budget for the rest of the organisation.

IT £85,384; rest of University £147,775.

The proposed budget spend for staff development for 2014/15? Please reflect both IT specific budget and budget for the rest of the organisation.

IT £24,500; rest of University £161,933.

Please provide a specific breakdown listing the training providers used and total spend per provider.

Please refer to spreadsheet (attachment).

Details of any Software Licence Agreements in place with Technology Vendors highlighting expiry/renewal dates for each.

Please refer to spreadsheet (attachment).

The information I ask for will be used for research purposes and will not be forwarded on to any third party.

This concludes the University's response

Your right to seek a review of how your information request was managed

If you are not satisfied with our response or our reasoning set-out above, you have forty working days in which to request a review of our decision. Any request should be put in writing and should be sent to the University Secretary, Abertay University, at the address provided below. The request should:

- (a) detail your request for a review of our decision to be undertaken
- (b) describe the nature of your original request
- (c) explain the reasons why you are dissatisfied with our response

University Secretary
Abertay University
Bell Street
Dundee
DD1 1HD
Tel (01382) 308016

E-mail S.Stewart@abertay.ac.uk

If you remain dissatisfied with how your request for information has been dealt with, you also have the right to apply to the Scottish Information Commissioner for a decision as to whether we have handled your request properly.

Information relating to your right to seek review is available from the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info>

or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner,
Kinburn Castle,

Doubledykes Road, St Andrews,
Fife KY16 9DS
Telephone: 01334 464610
Fax: 01334 464611

E-mail: <mailto:enquiries@itspublicknowledge.info>

Website: <http://www.itspublicknowledge.info>

If you are unhappy with the Commissioner's decision, you have the right to appeal further to the Court of Session on a point of law.

Yours sincerely,

709 Processing

Secretariat
Abertay University is a charity registered in Scotland, No: SC016040