



17 August 2015

By email to: [REDACTED]

Dear [REDACTED]

I refer to your Freedom of Information request received on 3 August 2015 about book charges.

I can confirm that the University holds the information requested and is releasing this to you in full.

Your enquiry and the University's response.

Can you please tell me, under the Freedom of Information Act, in last academic year (between 2014 and 2015) how much your university's library/libraries have charged for:

a) overdue books;

Between 1/8/14 and 31/7/15 the University library charged £11098.00 for overdue books.

b) books lost/damaged/stolen.

Between 1/8/14 and 31/7/15 the University library charged £8511.99 for lost/damaged/stolen books.

Can you also tell me: c) how much of this has been successfully collected;

Money successfully collected during 2014/15 from the above totals – overdue books = £4382.01; lost/damaged/stolen books = £4781.22. Total = £9163.23 NB – Further payments expected during 2015/16 from the 2014/15 charges. Charges may have been reduced or waived rather than collected for books which had been invoiced as lost or stolen and subsequently returned.

d) how many books have been overdue and lost/damaged/stolen;

Number of books overdue between 1/8/14 and 31/7/15 = 11006. Number of books lost /damaged/stolen = 212. Total = 11218.

and e) how many students have been charged for overdue books and lost/damaged/stolen books.

Number of students charged for an overdue book = 1691. Number of students charged for (invoiced) for lost/damaged books = 47. NB Stolen book charges are waived on production of a police incident number.

This concludes the University's response.

Your right to seek a review of how your information request was managed

If you are not satisfied with our response or our reasoning set-out above, you have 40 working days in which to require a review of our decision. Any such request should be put in writing and should be sent to the University Secretary, Abertay University, at the address provided below. The request should:

- (a) detail your request for a review of our decision to be undertaken
- (b) describe the nature of your original request
- (c) explain the reasons why you are dissatisfied with our response

University Secretary
Abertay University
Bell Street
Dundee
DD1 1HD
Tel (01382) 308016

E-mail: S.Stewart@abertay.ac.uk

If you remain dissatisfied with how your request for information has been dealt with, you also have the right, in terms of section 47 of FOISA and within 6 months, to apply to the Scottish Information Commissioner for a decision as to whether we have handled your request properly.

Information relating to your right to seek review is available from the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info>

or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner,
Kinburn Castle,
Doubledykes Road, St Andrews,
Fife KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: <mailto:enquiries@itspublicknowledge.info>

Website: <http://www.itspublicknowledge.info>

If you are unhappy with the Commissioner's decision, you also have the right to appeal further to the Court of Session, on a point of law only, under section 56 of FOISA. Please refer to the Commissioner's website (details above) for further information about your right of appeal to the Court of Session.

Yours sincerely,

FOI Processing

Secretariat
Abertay University

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